Admission Policy September 2028

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| School name | **King Edward VI Camp Hill School for Girls** |
| School address | Vicarage Road, Kings Heath, Birmingham, B14 7QJ |
| Admission Number: | **150** |

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| Admissions policy statement | King Edward VI Camp Hill School for Girls ("the school") is an Academy for girls aged 11-18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.<br><br>Admission to the school is on the basis of selection by reference to ability.<br><br>Only girls who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school in Year 7. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.<br><br>All girls born between 1 September 2016 and 31 August 2017 will have attained the age of 11 years by 1 September 2028 are eligible to apply for admission in September 2028. |
| Criteria | Applicants are required to sit an entrance test and must achieve the qualifying score in order to be eligible for admission to the school. Where the number of eligible applications for admission exceeds the number of places available at the school, places are offered as follows:<br><br>1. Looked After Children / Previously Looked After Children who achieve the qualifying score. Applicants in this category will be ranked by test score. Where scores are equal, priority will be given to those with a sibling** at the school; then by distance from the school.<br>2. Children attracting the Pupil Premium who achieve the qualifying score and live within the school catchment area*, until up to 30% of places have been offered (rounded to the nearest whole number). Applicants in this category will be ranked by test score. Where scores are equal, priority will be given to those with a sibling** at the school; then by distance from the school.<br>3. If fewer than 30% of places offered (rounded to the nearest whole number) are offered to applicants in category 2, offers will be made to children attracting the Pupil Premium who achieve the qualifying score and live outside the catchment area*, until a total of 30% of places have been offered. If 30% of places offered have been offered to applicants in category 2, there will be no offers made from category 3. Applicants in this category will be ranked by test score. Where scores are equal, priority will be given to those with a sibling** at the school; then by distance from the school.<br>4. Applicants who achieve the priority score and live within the school catchment area*. Applicants in this category will be ranked by test score. Where scores are equal, priority will be given to those with a sibling** at the school; then by distance from the school.<br>5. Applicants achieving the qualifying score. Applicants in this category will be ranked by test score. Where scores are equal, priority will be given to those with a sibling** at the school; then ranked by distance from the school.<br><br>The qualifying score and priority score will be published on https://kingedwardvifoundation.co.uk/ prior to the entrance test. |

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| | *The catchment area consists of home addresses that are within the following electoral wards in Birmingham:<br><br>Acocks Green, Balsall Heath West, Billesley, Bordesley & Highgate, Bordesley Green, Bournbrook & Selly Park, Brandwood & Kings Heath, Druids Heath & Monyhull, Hall Green North, Hall Green South, Highters Heath, Moseley, Small Heath, South Yardley, Sparkbrook & Balsall Heath East, Sparkhill, Stirchley, Tyseley & Hay Mills.<br><br>A map of the catchment area is available to view on the school and Foundation website. To check which ward a Birmingham home address falls into, visit www.birmingham.gov.uk/wardlookup<br><br>** Siblings are considered to be those children who live at the same address and either have one or both natural parents in common, are related by a parent's marriage or are adopted or fostered by a common parent. Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings. Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.<br><br>Older siblings on the school's roll, including in the Sixth Form (who will still be in attendance in September 2028) will be classed as a sibling claim. An older sibling on roll at King Edward VI Camp Hill School for Boys will also be included as a valid sibling claim for King Edward VI Camp Hill School for Girls.<br><br>A Looked After Child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).<br><br>A Previously Looked After Child is a child who after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.<br><br>Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system. An applicant's home address will be verified by the local authority as part of the school application process. If a parent/carer knowingly provides false information which would affect the success of their application, the offer of a school place may be withdrawn.<br><br>Children attracting Pupil Premium are those who meet the Government's criteria for Pupil Premium (those eligible for "Targeted Free School Meals") and whose primary school is in receipt of Pupil Premium funding for them at the time of the entrance test. If unsure of eligibility, parents/carers are advised to check the gov.uk website. Parents/carers must submit a completed Pupil Premium eligibility form before the day of the entrance test. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made in March 2028. The Academy Trust reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application. |

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| Shared Responsibility | Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used. |
| Separating "final qualifier" Applications (twins, blocks of flats etc) | In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the admission number to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. |
| Children with an Education, Health and Care Plan (EHCP | Where the school has been named on a child's Education, Health & Care Plan (EHCP) the child will be admitted. The naming of the school is undertaken after a statutory consultation with the school so as to consider whether the school is suitable for the child's age, ability, aptitude or special educational needs. The school would require and expects to see cogent evidence that the child's ability is of the requisite academic standard as part of that process (for Year 7 entry this will be evidenced by the child having achieved the qualifying score in the entrance test). This is not an oversubscription criterion but the Admission Number will reduce accordingly for all other applicants. |
| Procedural Arrangements for Admission – Year 7 entry | Information explaining the entrance test arrangements for admission in September 2028 will be available online at https://kingedwardvifoundation.co.uk/ by May 2027.<br><br>Test registration is made electronically via the relevant website and must be submitted by 4pm on 25 June 2027. Candidates who are not registered by the deadline may only be tested in exceptional circumstances and considered after the main round of allocations has been made in March 2028 after sitting a late entrance test.<br><br>Parents will also have to complete their home Local Authority (LA) common application form ranking their choice of schools in order of preference. This list may contain grammar schools and other schools. Only the LA will know the rankings and applications must be submitted by 31 October 2027. Applications and any change of addresses after this date will not be considered until after places have been offered in March 2028.<br><br>In accordance with the Equality Act 2010, King Edward VI Grammar Schools will consider requests for adjustments to the entrance test from parents/carers of a pupil with a disability who wishes to attend the school. An additional form must be completed by 11 June 2027, along with relevant medical evidence and information from the current primary school. An independent specialist panel will consider the information submitted to decide whether reasonable adjustments should be made for the candidate.<br><br>The entrance test will take place in September 2027.<br><br>Places at the school will be offered in accordance with the admissions policy outlined above. Parents will be notified in writing on 1 March 2028 or next working day which school their child has been offered.<br><br>Parents have a statutory right of appeal if they are not satisfied with the place offered. Parents can appeal for only the preferred schools that have been indicated on the LA preference form. Appeals must be lodged by a date in March or April which will be specified on the website https://kingedwardvifoundation.co.uk/ Appeal hearings are normally held in May and June. |

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| Admission of children outside of their normal age group | Girls who will not have reached the age of 11 years by 1 September 2028, but who are taught in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2028.<br><br>Summer born children who are outside the stated age group but have been taught with a younger cohort throughout primary school may be considered for admission to the school in September 2028.<br><br>Requests to sit the entrance test and apply for a place at the school outside the normal age group must be made by contacting the admission department at the academy trust prior to the closing date for test registration (25 June 2027). A letter confirming the child is taught outside their normal age group and the reason(s) for this will be requested from the primary school along with any other evidence that is deemed relevant to each case. The admission authority will make a decision whether to allow the child to sit the entrance test outside their normal age group based on the circumstances of each case and will notify the parent/carer of its decision. If the child meets the admission criteria and is offered a place, they will be admitted to Year 7.<br><br>A child in either of these groups has only <u>one</u> opportunity to sit the entrance test and the offer of a place will be withdrawn if the offer has been made on the basis of an incorrect, fraudulent or misleading application. |
| Policy and Procedural Arrangements for In-Year Admissions and Waiting Lists (Years 7-11) | **Year 7 (first term)**<br><br>If a vacancy arises during the first term of Year 7, the waiting list in existence from 1 March of that year will be used and the place offered in accordance with the admissions criteria above. This is a list of those who sat the entrance test and achieved the qualifying score who did not receive an offer from this school or a more preferred school.<br><br>**Mid Year 7 - 11**<br><br>At any point from January after the pupil starts Year 7, parents may apply for a place at the school. In-year vacancies normally only become available if a current pupil is leaving the school. Any applicant who cannot be offered a place will be added to the school's waiting list and parents will be informed of their right of appeal. If a vacancy arises, candidates on the waiting list will be invited to take a test and the place will be awarded to the highest scoring candidate above a minimum standard.<br><br>**Appeals**<br><br>Parents have a statutory right of appeal to an independent appeal panel if their child has been refused a place. Please send written grounds of appeal to the Governing Body c/o the Clerk to the Governors. The Clerk will arrange an appeal within 30 school days of receiving the appeal request. |

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| Policy and Procedural Arrangements for Sixth Form Admissions | **Admission number**<br><br>A limited number of external admissions is anticipated each year into Year 12. For entry into Year 12 in September 2028 this number is expected to be 30. External candidates wishing to apply for a place in the Sixth Form should complete the necessary application form available on the school website and submit it by the stated deadline. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Places will be provided to internal students who meet the entry requirements.<br><br>**Entry requirements**<br><br>To achieve entry into the Sixth Form in September 2028, prospective entrants (both internal and external candidates) must achieve a minimum of six GCSE passes at grade 6 or above, including English Language and Mathematics.<br><br>A grade 7 or above at GCSE is required in those subjects (or equivalent subjects) to be studied at A Level. However, in Biology, Chemistry, Physics and Mathematics, it is strongly recommended that candidates achieve a grade 8 or above, as this indicates that they will be capable of dealing with the demands of these courses. In the case of Further Mathematics, pupils **must** have achieved a grade 9 in Mathematics GCSE. All offers will be made subject to the capacity on chosen courses and the over-subscription criteria below. Full details of subject specific grades or equivalent subject grades are listed on the school's website.<br><br>**Conditions on offers**<br><br>Offers of places in the Sixth Form will be conditional on achievement of these results in the subjects for which the candidate applied. Where the candidate has not met those requirements, the school is not obliged to offer a place on an alternative course, even where the candidate may have achieved the entry requirements in that alternative subject.<br><br>Offers of places are conditional on the capacity of the chosen courses. Satisfaction of the grade entry criteria will not guarantee an offer if the subject is over-subscribed. When determining whether a subject is over-subscribed, the school will consider a maximum class size to be 25 students. In order for an offer to be made, the candidate must be applying for courses in which there is capacity in each subject the candidate has applied for.<br><br>**Oversubscription criteria**<br><br>In the event of oversubscription for external places, priority will be given to:<br>1. "Looked after" or "previously looked after" children. Candidates in this category will be ranked by straight line distance of their home address to the school, with places offered to those living nearest to school;<br>2. Candidates who have applied to study at least two subjects from the following: Fine Art; Music; Drama; English Literature; French; Spanish; German; Latin; Geography; History; Government and Politics; and Religious Studies, Philosophy and Ethics. Candidates in this category will be ranked by straight line distance of their home address to the school, with places offered to those living nearest to school. (Please note that, where an offer is made on the basis of these subject choices, a student will **not** be able to change courses either before starting at the school or during the course of their sixth form studies);<br>3. Candidates who are currently enrolled at our named feeder school (King Edward VI Northfield School for Girls); ranked by highest average point score in the subjects relevant to their selected courses (subject to those courses still having capacity), and then by distance if two candidates have the same score;<br>4. Candidates who are eligible for Pupil Premium funding in year 11 (up to a maximum of 25% of the total cohort), ranked by straight line distance of their home address to the school, with places offered to those living nearest to school;<br>5. Candidates who have achieved the highest average point score in the subjects relevant to their selected courses (subject to those courses still having capacity), and then by distance if two candidates have the same score. |

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, random selection will be used to determine the child to be offered the final place.

Pupils attracting Pupil Premium are those who meet the Government's criteria for Pupil Premium (those eligible for "Targeted Free School Meals") and whose current school is in receipt of Pupil Premium funding for them at the time they are applying for Sixth Form. If unsure of eligibility, parents/carers are advised to check the gov.uk website. Parents/carers must submit evidence of Pupil Premium eligibility when requested during the application process. The school reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

**Waiting list**

Any applicant who meets the general admissions requirement but who cannot be offered a place based on the criteria detailed above will be added to the school's waiting list. The waiting list will be maintained by the school until 31 December 2028.

**Confirmation of offers**

Conditional offers will become 'firm' offers when a copy of GCSE results is provided by 12 noon on GCSE results day. If a student is away on this day, it is strongly advised they make arrangements for GCSE results to be delivered, uploaded, or sent by e-mail.

This is the responsibility of the applicant and results not received by the deadline may result in withdrawal of the conditional offer.

**Withdrawal of subjects**

The school reserves the right to withdraw offering a subject as part of the curriculum due to insufficient numbers which make it unviable to deliver the course. In this scenario, candidates will be required to choose an alternative subject that they have achieved the entry requirements for that has space available.

**Appeals**

If a student is refused a place, they have the right to appeal to an independent admissions appeal panel. Please send written grounds of appeal to the Governing Body c/o the Clerk to the Governors. The Clerk will arrange an appeal within 30 school days of receiving the appeal request. Please note that parents/carers of the student have a separate right of appeal to an independent appeal panel and may send their grounds of appeal to the Governing Body c/o the Clerk to the Governors.