

Parent/Carer Reporting Guidance for KS3

Overview of Data Items for Report

	Autumn Term Report	Spring Term Report	Summer Term Report
Y7	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". 	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". Form Tutor Comment 	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". End of Year Exam Percentage
Y8	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". 	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". 	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". Form Tutor Comment End of Year Exam Percentage
Y9	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". 	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". 	<ul style="list-style-type: none"> Standard of Attainment grade Progress in the form of: +, =, - Aspects of Learning: Attitude to Learning & Contribution to Lessons graded in the form of "Excellent", "Good", "Satisfactory", "Needs Improvement". Form Tutor Comment End of Year Exam Percentage

Basic Information

Reports will contain students' full name, registration group, house points achieved and attendance data (present, absent and lates). Authorised and unauthorised absences are displayed as sessions (morning and afternoon). One full day off would appear on the report as two absences.

Standard of Attainment Grades

Student work is regularly assessed throughout the year, in each subject. Once a term a holistic grade is awarded; this grade is based on all the work a student has completed to date. During Key Stage 3 the students acquire the skills, knowledge and understanding that is needed in preparation for GCSE study. Please refer to the departmental pages on the curriculum section of the website (<https://www.kechg.org.uk/main-school/curriculum/departments>) to see individual subject grade descriptors. Reference to these will also provide specific subject information about what the students need to master in order to achieve a higher grade. Students' grades should improve during Key Stage 3 so that they are ready to study their GCSE subjects in Year 10.

The Standard of Attainment grades are not equivalent to GCSE grades and it is likely that students who have achieved Grade 7 at the end of Year 9 will not achieve as highly at the start of Year 10.

Expected Grade Matrix

The below matrix highlights how students will be working towards developing the skills, knowledge and understanding in preparation for GCSE study. The majority of students will achieve end of year grades within the indicated range.

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7
Y7	Year 7 Students are <i>likely</i> to achieve Grades 1-4						
Y8		Year 8 Students are <i>likely</i> to achieve Grades 2-5					
Y9			Year 9 Students are <i>likely</i> to achieve 3-6				Only a few students to achieve a Grade 7

Please remember that these are **holistic** grades based on all the work they have completed to date. **It is not a grade on a single piece of work/assessment.**

Progress

The progress of a student is identified as the following symbols: +, =, -

Above expectations (+)	Student progress is currently above expectations if they are doing everything asked of them to the best of their ability and/or they have improved by more than one grade since the last report.
In line with expectations (=)	Student progress is currently in line with expectations if they are doing the majority of what is asked of them to the best of their ability and/or they have improved by one grade since the last report. We expect the majority of students to be in line with expectations, across the majority of their subjects.
Below expectations (-)	Student progress is currently below expectations if they are regularly not completing work to an appropriate standard and/or their grades are not improving as the year progresses.

Aspects of Learning

Students are awarded a colour coded grade “Excellent”, “Good”, “Satisfactory” or “Needs Improvement” on the following criteria:

- **Attitude to Learning** - Teachers will take into account how well students’ work meets expectations in terms of detail and accuracy. They will consider students’ organisation and how effectively they take responsibility for their own learning, particularly in responding to feedback.
- **Contribution to Lessons** - Teachers will consider how well students participate in lesson-based discussion. They will reflect on students’ participation in presentations, collaborative tasks, leading parts of lesson activities, asking questions, and offering answers to questions in class.

Excellent	Students work/behaviour is always at the highest standard in this aspect. Where an aspect of learning is “Excellent”, please take the opportunity to praise your child for this aspect of their work.
Good	Students work/behaviour is usually at the highest standard in this aspect or always at least good. Where an aspect of learning is “Good”, please take the opportunity to praise your child for this aspect of their work.
Satisfactory	Students work/behaviour is sometimes at the highest standard in this aspect or always at least satisfactory. Where an aspect of learning is “Satisfactory”, this is an area to focus on particularly if the other aspects are green or yellow. Please look at the information below and discuss with your child what they can do to make the necessary changes to their learning habits to lead to improved grades and progress.
Needs Improvement	Students work/behaviour is frequently below the expected standard. Where an aspect of learning “Needs Improvement”, please look at the information below and discuss with your child what they can do to make the necessary changes to their learning habits to lead to improved grades and progress.

Strategies for Improvement

Attitude to Learning	<p>Your child needs to focus on ensuring that they consistently demonstrate a positive attitude to learning. This could be achieved through:</p> <ul style="list-style-type: none"> • Ensuring that all work meets the requirements as set by the teacher. Regular reference to assessment criteria (where provided) will help with this • Ensuring that they focus in lessons • Ensuring that all work is completed in sufficient detail • Ensuring that they take more responsibility for their own progress • Acting on feedback from teachers to improve progress • Identifying errors or faults in their own performance and taking steps to rectify them • Completing practice tasks/activities • Reviewing work after lessons and asking if unsure about any of the content • Ensuring that tests are prepared for effectively • Using different revision techniques to review content
Contribution to Lessons	<p>Your child needs to focus on contributing more in this subject. This could be achieved through:</p> <ul style="list-style-type: none"> • Offering answers in class without worrying about making mistakes • Taking opportunities to lead parts of activities, discussions, presentations in class • Asking questions to clarify their understanding • Working collaboratively with their peers • Bringing suitable equipment/kit to lessons • Getting ready to learn quickly at the start of each lesson • Using their planner effectively • Completing homework on time • Completing work set in lessons