

Parent/Carer Reporting Guidance for KS3

Overview of Data Items for Report

	Autumn Term Report	Spring Term Report	Summer Term Report
Y7	<ul style="list-style-type: none"> Term 1 Standard of Attainment grade Term 1 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". 	<ul style="list-style-type: none"> Term 2 Standard of Attainment grade Term 2 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". Form Tutor Comment <p><i>(The print out will also include the Term 1 grade and progress)</i></p>	<ul style="list-style-type: none"> Term 3 Standard of Attainment grade Term 3 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". End of Year Exam Percentage <p><i>(The print out will also include the Term 1 and Term 2 grades grade and progress)</i></p>
Y8	<ul style="list-style-type: none"> Term 1 Standard of Attainment grade Term 1 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". 	<ul style="list-style-type: none"> Term 2 Standard of Attainment grade Term 2 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". <p><i>(The print out will also include the Term 1 grade and progress)</i></p>	<ul style="list-style-type: none"> Term 3 Standard of Attainment grade Term 3 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". Form Tutor Comment End of Year Exam Percentage <p><i>(The print out will also include the Term 1 and Term 2 grades grade and progress)</i></p>
Y9	<ul style="list-style-type: none"> Term 1 Standard of Attainment grade Term 1 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". 	<ul style="list-style-type: none"> Term 2 Standard of Attainment grade Term 2 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". <p><i>(The print out will also include the Term 1 grade and progress)</i></p>	<ul style="list-style-type: none"> Term 3 Standard of Attainment grade Term 3 progress in the form of: +, =, - Aspects of Learning: Knowledge and Understanding, Contribution to Lessons, Attitude to Learning and Organisation graded in the form of "Excellent", "Good", "Satisfactory", "Poor". Form Tutor Comment End of Year Exam Percentage <p><i>(The print out will also include the Term 1 and Term 2 grades grade and progress)</i></p>

Standard of Attainment Grades

Student work is assessed regularly during the year in each subject. Once a term a holistic grade is determined; this grade is based on all the work a student has completed to date during years 7 – 9. During Key Stage 3 the students acquire the skills, knowledge and understanding that is needed in preparation for GCSE study.

Please refer to the departmental pages on the curriculum section of the website (<https://www.kechg.org.uk/main-school/curriculum/departments>) to see individual subject grade descriptors. Reference to these will also provide specific subject information about what the students need to master in order to achieve a higher grade. Students' grades should improve during Key Stage 3 so that they are ready to study their GCSE subjects in Year 10.

The Key Stage 3 grades are not equivalent to GCSE grades and it is likely that students who have achieved grade 7 at the end of Y9 will not achieve as highly at the start of Y10.

Expected Grade Matrix

The below matrix highlights how students will be working towards developing the skills, knowledge and understanding in preparation for GCSE study. The majority of students will achieve end of year grades within the indicated range.

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7
Y7	Year 7 Students are <i>likely</i> to achieve Grades 1-4						
Y8		Year 8 Students are <i>likely</i> to achieve Grades 2-5					
Y9			Year 9 Students are <i>likely</i> to achieve 3-6				Only a few students to achieve a Grade 7

Please remember that these are **holistic** grades based on all the work they have done in a Key Stage to date. **It is not a grade on a single piece of work/assessment.**

Progress

The progress of a student is categorised as 1 of the 3 descriptions: above expectations, in line with expectations or below expectations.

Above expectations (+)	Student progress is currently above expectations if they are doing everything asked of them to the best of their ability and/or they have improved by more than one grade since the last report.
In line with expectations (=)	Student progress is currently in line with expectations if they are doing the majority of what is asked of them to the best of their ability and/or they have improved by one grade since the last report.
Below expectations (-)	Student progress is currently below expectations if they are regularly not completing work to an appropriate standard and/or their grades are not improving as the year progresses.

Aspects of Learning

Students are awarded a colour coded grade “Excellent, Good, Satisfactory or Poor” on the following criteria:

- Knowledge and Understanding
- Contribution to Lessons
- Organisation
- Attitude to Learning

Excellent	Students work/behaviour is always at the highest standard in this aspect. Where an aspect of learning is “Excellent”, please take the opportunity to praise your child for this aspect of their work.
Good	Students work/behaviour is usually at the highest standard in this aspect or always at least good. Where an aspect of learning is “Good”, please take the opportunity to praise your child for this aspect of their work.
Satisfactory	Students work/behaviour is sometimes at the highest standard in this aspect or always at least satisfactory. Where an aspect of learning is “Satisfactory”, this is an area to focus on particularly if the other aspects are green or yellow. Please look at the information below and discuss with your child what they can do to make the necessary changes to their learning habits to lead to improved grades and progress.
Poor	Students work/behaviour is frequently below the expected standard. Where an aspect of learning is “Poor”, please look at the information below and discuss with your child what they can do to make the necessary changes to their learning habits to lead to improved grades and progress.

Strategies for Improvement

Knowledge and Understanding	Your child needs to focus on improving their knowledge and understanding by reviewing key content and practising key skills in this subject. This could be achieved through: <ul style="list-style-type: none"> • Completing practice tasks/activities • Reviewing work after lessons and asking if unsure about any of the content • Acting on feedback from teachers • Ensuring that tests are prepared for effectively • Using different revision techniques to review content
Contribution to Lessons	Your child needs to focus on contributing more in this subject. This could be achieved through: <ul style="list-style-type: none"> • Offering answers in class without worrying about making mistakes • Taking opportunities to lead parts of activities, discussions, presentations in class • Asking questions to clarify their understanding • Working collaboratively with their peers
Organisation	Your child needs to focus on improving their organisation in this subject. This could be achieved through: <ul style="list-style-type: none"> • Bringing suitable equipment/kit to lessons • Getting ready to learn quickly at the start of each lesson • Using their planner effectively • Taking more time over their work • Completing homework on time • Completing work set in lessons
Attitude to Learning	Your child needs to focus on ensuring that they consistently demonstrate a positive attitude to learning. This could be achieved through: <ul style="list-style-type: none"> • Ensuring that all work meets the requirements as set by the teacher. Regular reference to assessment criteria (where provided) will help with this • Ensuring that they focus in lessons • Ensuring that all work is completed in sufficient detail • Ensuring that they take more responsibility for their own progress • Acting on feedback from teachers to improve progress • Identifying errors or faults in their own performance and taking steps to rectify them • Proof reading work • Preparing effectively for tests • Seeking and accessing support from staff

For further information about these grades and how your child can improve, please read the information on the school website: <https://www.kechg.org.uk/main-school/curriculum/key-stage-3>. Please note: the language grades achieved by students in their second language (French/German/Spanish) are likely to be lower than those in their first language at this point in the school year.

Subject	Teacher	Grades	Progress	Aspects of Learning			
		Term 1	Term 1	Knowledge & Understanding	Attitude to Learning	Organisation	Contributions in Lessons
Art	Ms Irving	4	=	Good	Good	Good	Good
Biology	Dr White	6	=	Satisfactory	Satisfactory	Satisfactory	Good
Chemistry	Mrs Hamblett	5	=	Good	Good	Good	Satisfactory
Computer Science	Mr Frost	5	=	Good	Good	Good	Good
Drama	Mr Johnson	5	=	Good	Good	Good	Good
English	Ms Staples	5	+	Excellent	Excellent	Excellent	Good
French	Mrs Price	6	=	Good	Good	Excellent	Good
Geography	Mr Lang	6	=	Excellent	Excellent	Excellent	Excellent
Graphic Communication	Miss Tidd	5	+	Good	Excellent	Excellent	Excellent
History	Mr Franks	6	+	Excellent	Good	Good	Good
Latin	Ms Simmons	5	+	Good	Excellent	Excellent	Good
Mathematics	Mr Hamblett	5	=	Good	Excellent	Excellent	Good
Music	Miss Hawthorne	4	=	Good	Good	Satisfactory	Good
Physical Education	Mrs Baylis	4	=	Good	Good	Good	Satisfactory
Physics	Mr Kiely	5	=	Good	Excellent	Excellent	Good
Religious Studies	Miss Ellis	5	=	Excellent	Excellent	Excellent	Good
Spanish	Mrs Inestal Alonso	5	=	Good	Good	Good	Good

If you have any significant concerns across a range of subjects, please contact me at the school. If your concerns are subject specific, please contact the relevant Subject Leader via the head@kechg.org.uk email address.

For further information about these grades and how your child can improve, please read the information on the school website: <https://www.kechg.org.uk/main-school/curriculum/key-stage-3>. Please note: the language grades achieved by students in their second language (French/German/Spanish) are likely to be lower than those in their first language at this point in the school year.

Subject	Teacher	Grades		Progress		Aspects of Learning			
		Term 1	Term 2	Term 1	Term 2	Knowledge & Understanding	Attitude to Learning	Organisation	Contributions in Lessons
Art	Ms Irving	4	5	=	+	Excellent	Excellent	Excellent	Good
Biology	Dr White	6	6	=	=	Good	Good	Good	Good
Chemistry	Mrs Hamblett	5	4	=	-	Satisfactory	Satisfactory	Satisfactory	Satisfactory
Computer Science	Mr Frost	5	5	=	=	Good	Good	Good	Good
Drama	Mr Johnson	5	5	=	=	Good	Good	Good	Good
English	Ms Staples	5	5	+	+	Excellent	Excellent	Excellent	Good
French	Mrs Price	6	6	=	=	Good	Good	Excellent	Good
Geography	Mr Lang	6	6	=	=	Excellent	Excellent	Excellent	Excellent
Graphic Communication	Miss Tidd	5	5	+	+	Good	Excellent	Excellent	Excellent
History	Mr Franks	6	6	+	+	Excellent	Good	Good	Good
Latin	Ms Simmons	5	5	+	+	Good	Excellent	Excellent	Good
Mathematics	Mr Hamblett	5	5	=	=	Good	Excellent	Excellent	Good
Music	Miss Hawthorne	4	4	=	=	Good	Good	Satisfactory	Good
Physical Education	Mrs Baylis	4	4	=	=	Good	Good	Good	Satisfactory
Physics	Mr Kiely	5	5	=	=	Good	Excellent	Excellent	Good
Religious Studies	Miss Ellis	5	5	=	=	Excellent	Excellent	Excellent	Good
Spanish	Mrs Inestal Alonso	5	5	=	=	Good	Good	Good	Good

If you have any significant concerns across a range of subjects, please contact me at the school. If your concerns are subject specific, please contact the relevant Subject Leader via the head@kechg.org.uk email address.

For further information about these grades and how your child can improve, please read the information on the school website: <https://www.kechg.org.uk/main-school/curriculum/key-stage-3>. Please note: the language grades achieved by students in their second language (French/German/Spanish) are likely to be lower than those in their first language at this point in the school year.

Subject	Teacher	EOY Exam %	Grades			Progress			Aspects of Learning (Term 3)			
			Term 1	Term 2	Term 3	Term 1	Term 2	Term 3	Knowledge & Understanding	Attitude to Learning	Organisation	Contributions in Lessons
Art	Mrs Rank	N/A	2	2	2	=	=	=	Good	Good	Good	Good
Biology	Ms Nguyen	74	2	2	3	=	=	+	Good	Excellent	Good	Excellent
Chemistry	Mrs Hamblett	58	2	4	3	=	+	=	Good	Excellent	Good	Excellent
Computer Science	Mr Khan	67	2	2	3	=	=	=	Satisfactory	Good	Good	Satisfactory
Drama	Mrs Parker-Hall	N/A	2	2	3	=	=	+	Excellent	Excellent	Excellent	Good
English	Mrs Neal	57	3	3	3	=	=	=	Good	Good	Good	Good
Geography	Mr Lang	70	2	2	3	=	=	=	Good	Good	Satisfactory	Satisfactory
German	Ms Smith	63	3	4	4	=	=	=	Excellent	Excellent	Excellent	Excellent
Graphic Communication	Miss Tidd	N/A	2	2	2	+	=	=	Good	Good	Satisfactory	Good
History	Mr Underwood	46	2	3	3	=	=	=	Satisfactory	Satisfactory	Satisfactory	Good
Mathematics	Mr Taylor	70	3	3	3	=	=	=	Good	Excellent	Excellent	Excellent
Music	Miss Hawthorne	45	3	3	3	=	=	-	Poor	Good	Good	Good
Physical Education	Mrs Baylis	N/A	2	2	3	=	=	=	Satisfactory	Good	Good	Good
Physics	Mr Kiely	74	3	3	3	=	=	=	Good	Excellent	Good	Good
Religious Studies	Ms Lamb	83	2	2	3	=	=	=	Excellent	Good	Good	Good

Form Tutor Comment:

Student's attendance this year has been excellent and she is always very punctual to registration in the morning. She has adapted well to the demands of her subjects, although she needs to focus on improving the organisation of her work in Religious Studies. There have been no issues in terms of meeting homework deadlines

Mrs Teacher