



**KING EDWARD VI  
CAMP HILL  
SCHOOL FOR GIRLS**

## King Edward VI Camp Hill School for Girls Summer 2021 Results and Appeals Information

### Teacher Assessed Grades

The school has determined these grades in accordance with the JCQ guidance<sup>1</sup> and has submitted them to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to the resources available to you on the school website (<https://www.kechg.org.uk/parents-and-students/examinations>) which include:

- Ofqual’s Student guide to awarding: summer 2021<sup>2</sup>
- A Key Information Sheet
- School Policy for A/AS levels and GCSE examinations – Summer 2021
- Departmental Assessment & Grading Protocol for A/AS levels and GCSE examinations – Summer 2021

Information about the marks gained in the assessments that contributed to your Teacher Assessed Grades will be sent to your school email addresses at 8.30 am on results day. To ensure that you receive this email from Groupcall please make sure that you allow emails from [3305406@groupcallalert.com](mailto:3305406@groupcallalert.com), otherwise they may be trapped by your spam filter.

### Results

These will be provided on candidate statements of results (results slips) and certificates and reported in the same way as in previous years. Results will be issued on the following dates:

Date	Qualification type
10/08/2021	A level and AS results
12/08/2021	GCSE results

### Arrangements for results day(s)

Students can collect their results in person from the hall (please enter through the front door and follow any one way system which may be in operation) on 10<sup>th</sup> August (A and AS level) and 12<sup>th</sup> August (GCSE grades) from 8.30-10.00 am. If you know that you will not be able to collect your results in person. Please let Mrs Simmonite know ([l.simmonite@kechg.org.uk](mailto:l.simmonite@kechg.org.uk)). You can:

- a) Ask for your grades to be posted; please note that this may significantly reduce the time to make an appeal should the need arise. If this is the chosen option, please provide a stamped addressed envelope.
- b) Ask for your grades to be emailed; these will be sent to your school email addresses by 9.30 a.m. on the relevant day.

The results for students who do not collect in person, and who have not made any other prior arrangements, will be scanned and sent to your school email addresses at 4 p.m.

<sup>1</sup> <https://www.jcq.org.uk/summer-2021-arrangements/>

<sup>2</sup> <https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021>

## Concerns about your results

When you receive your results, if you think that a grade is wrong, your first step should be to speak to a member of the Senior Leadership Team for advice. Further details of the arrangements for appeals are provided in the next section.

## The arrangements for appeals

To help you decide whether to request an appeal, please refer to the remainder of this document and the following additional information.

- a. the centre's policy and protocol for the teacher assessed grades (on school website – see above)
- b. the sources of evidence used to determine the student's grade (on school website), and the marks/grades associated with them (included with your results).

There are two stages to the appeals process:

- Stage 1 - centre review
- Stage 2 - appeal to the awarding organisation

We will support our students through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

### Stage 1 – Centre review

- a. If a student does not consider they have been issued with the correct grade, they must download a copy of the interactive JCQ Student Request Form for Centre Reviews and Appeals from the website and read the instructions before completing any of the form
- b. If the student still wishes to pursue an appeal, they should complete **section A of the form - Student request of the Stage one – centre review**, save it and return it as an email attachment to Dr Rose to check if an administrative or procedural error has occurred. ***This must be done by 16th August (priority appeal, A level students who did not reach the grades needed for their firm choice) or 3<sup>rd</sup> September (non-priority appeal).***

- The outcome of the centre review may result in the student's grade remaining the **same**, being **lowered** or **raised**.
- On completion of the review Dr Rose will complete section B, the centre review outcome section of the form and share with the student as a record of the outcome. This will be completed in sufficient time to enable a stage 2 appeal if the stage 1 deadline was met when the initial appeal was requested.
- If an administrative or procedural error is found, the school will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation.

### Stage 2 – Appeal to the awarding organisation

- An appeal to the awarding organisation can only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student.
- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student wants to improve their grade they may want to consider entering for the autumn exam series.
- If the student believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student considers that the grade awarded was an unreasonable exercise of academic judgement, the student can submit a request to Dr Rose to proceed with an appeal to the awarding organisation on their behalf.
- To proceed, the student must complete the **Stage two – appeal to awarding organisation section** of the form and email it to Dr Rose. ***This must be done by 23rd August (priority appeal,***

***A level students who did not reach the grades needed for their firm choice) or 17<sup>th</sup> September (non-priority appeal).***

- The school will then submit the appeal on the student's behalf according to the requirements of the awarding organisation to which it is being submitted.
- The awarding organisation will determine the grade at appeal and the outcome will be final.
- The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or **raised**.
- There is no further opportunity to appeal the outcome to the awarding organisation.
- The awarding organisation's appeal outcome letter will be emailed to the student by the Examination Officer as soon as reasonably practical after the outcome letter from the awarding organisation is received in the centre.
- Should the student still remain concerned their grade was incorrect, they may be able to apply for a procedural review.
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS)

**Note** - Once a finding has been made **you cannot withdraw your request for a centre review or appeal**. If your grade has been lowered, you will not be able to revert back to the original grade you received on results day. For more information please refer to the Department for Education's blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

**Deadlines to submit a request**

Priority appeal<sup>3</sup>

**16 August 2021** – deadline for a student to request a Stage 1 - centre review

**23 August 2021** – deadline for a student to request a Stage 2 – appeal to awarding organisation

Non-priority appeal

**3 September 2021** - deadline for a student to request a Stage 1 - centre review

**17 September 2021**– deadline for a student to request a Stage 2 – appeal to awarding organisation

Dr Rose  
July 2021

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<sup>3</sup> A priority appeal **is only for** students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal. You will need to provide in the request form(s) your UCAS personal ID code which is included in all correspondence from UCAS. This is needed to confirm that a student's place is dependent on the outcome of the appeal. Priority appeals that aren't submitted to the awarding organisation by 23 August 2021 will still be treated as a priority but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.