

## Post Results Information for Students

There are a number of options available to you once you have received your results should you feel the result doesn't reflect your perception of the work completed in the exam.

These are the services you can request:

**Access to Script** - Copies of marked scripts will be sent to you to allow you to evaluate your performance on particular questions. If you are uncertain that the correct mark has been awarded, then you can then request a clerical re-check or a review of marking.

**Clerical Re-check** - A check of all clerical procedures which lead to the exam board issuing a result. The exam board will check that:

- all parts of the exam paper have been marked
- marks have been recorded/added up correctly
- special consideration has been applied (where appropriate)
- the grade boundaries have been applied accurately

**Review of Marking** - A check that examiners have marked externally assessed components correctly. This includes:

- a clerical re-check (as above)
- a review of marking of units/components by a senior examiner to identify genuine marking errors or unreasonable marking. The paper is **not** re-marked.

**Priority Review of Marking** – A review of marking (as above) but a faster service for students whose place at university or other higher education institute depends on the outcome. This is only available to A level and level 3 qualifications.

**Review of Moderation** - Moderation reviews are only available for whole subjects, not individual students.

**Appeals** - If you are unhappy with the outcome of a review, you do have the option to appeal. You should see the individual exam board website for information on appeals.

A fee is payable for these services and the detail of their costs and the deadlines involved will be included in your results pack.

No one can make a post results request on your behalf as you must give your consent. You also must understand that a review of marking could change your grade to a lower final grade as well as higher.

If you have other concerns about post-results services, please see Ms Cloves – Exams Officer, in the main office in reception or email [r.cloves@chg.kevibham.org](mailto:r.cloves@chg.kevibham.org)