

# Behaviour policy: coronavirus addendum September 2021

King Edward VI Camp Hill School for Girls



**KING EDWARD VI  
CAMP HILL  
SCHOOL FOR GIRLS**

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### 1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Students, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and students.

### 2. Expectations for students in school

#### 2.1 School rules

When students are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children understand the school rules as outlined in the Student Planner and Behaviour

#### 2.2 Rewards and sanctions for following rules

##### REWARDS

To help encourage students to follow the above rules, reward that can be issued will include:

- Praise/verbal comments
- Written comments
- House Points
- Praise letters/postcards from subject areas and from Heads of Years
- Certificates for good attendance
- Public commendations (in assembly for example)
- Sunshine Award: half termly nomination from the Form Tutor for contributions to the life of the form in Years 7-11
- Good Egg Award: awarded each week to a member of the form who has made a difference to others in a small way during the week
- Celebration event
- Recognition at annual prize giving events and celebrations

##### SANCTIONS

The school will implement a range of strategies to deal with inappropriate behaviour and breach in the school rules. Breaching the school rules or any other unacceptable behaviour will be dealt with via sanctions provided they are

reasonable and proportionate to the circumstances. Sanctions are used to impress on the student that their behaviour is unacceptable and to deter them from repeating the behaviour in the future.

**Further details regarding bullying, including definitions, examples and sanctions can be found in the school's separate Anti Bullying Policy.**

*Examples of Sanctions used include:*

- Verbal warning
- Written note in planner
- Break/lunchtime detention
- After school detention
- Referral to Subject Leader
- Referral to Head of Year
- Student put on report (punctuality, behaviour, attendance) by HoY/Subject Leader
- Consultation with parents (students may be asked to attend)
- Fixed term exclusion
- Permanent exclusion

The disciplinary powers that schools currently have, including exclusion, remain in place. Schools will be aware that the current circumstances can affect the mental health of pupils and their parents in a way that affects behaviour. Government guidance on [mental health and behaviour in schools](#) sets out how mental health issues can bring about changes in a young person's behaviour or emotional state and how this can be reflected within the approach to behaviour set out in [Creating a Culture](#).

For students with SEND needs, appropriate measures will be in place to support their needs in line with the Equality Act 2010.

## 2.3 Changed rules

- There are no changed rules (from September 2021)

## 3. Expectations for students at home

### 3.1 Remote learning rules

If students are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Ms Maginnis (Deputy Headteacher) or Ms Stevens (Deputy Headteacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

Online rules:

- Be contactable during required times – although we appreciate that students may not always be in front of a device the entire time
- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages

For students with SEND needs additional support with completing their work online will be provided in line with the Equality Act 2010.

Some live sessions may take place. When live sessions are taking place students must adhere to the Code of Conduct. Rewarding and sanctioning students wherever possible in line with the Behaviour Policy.

If a student misbehaves:

2. **They will receive a warning**
3. **They will be reported to their Head of Year**
4. **They will be suspended from ‘live’ lessons** – once reported, pupils will be sanctioned according to the type/level of their behaviour and this will be reported to parents by the HOY initially and then SLT.

Further examples of this are outlined below.

Example of behaviour	Possible Sanction(s)
<ul style="list-style-type: none"> <li>• Interrupting learning of others, despite warning from the teacher.</li> <li>• Posting silly/unhelpful comments within the chat function to derail the lesson.</li> <li>• Another attempt to disrupt the learning of others</li> </ul>	<ul style="list-style-type: none"> <li>• Teaching staff to remove individual student from live lesson immediately</li> <li>• Parents/carers contacted.</li> <li>• Short-term (1 week) ban from live lessons.</li> </ul>
<ul style="list-style-type: none"> <li>• Offensive language or using derogatory terms in person via chat/comments.</li> </ul>	<ul style="list-style-type: none"> <li>• Teaching staff to remove individual student from live lesson immediately</li> <li>• Parents/carers contacted.</li> <li>• Parental meeting with Head of Year.</li> <li>• 2 week ban from live lessons. Head of Year to report comments to external agencies as appropriate</li> <li>• Fixed-term exclusion</li> </ul>
<ul style="list-style-type: none"> <li>• Repeated misuse of live session, despite previous sanctions being applied.</li> <li>• A serious one-off mis-use of live session and bringing the school into disrepute online, including social media.</li> <li>• A breach of the School’s Use of ICT for Students Policy.</li> </ul>	<ul style="list-style-type: none"> <li>• Teaching staff to remove individual student from live lesson immediately</li> <li>• Parental meeting with Senior Leadership Team.</li> <li>• Indefinite ban from live lessons.</li> <li>• Head of Year to report comments to external agencies as appropriate.</li> <li>• Fixed-term exclusion.</li> </ul>

### 3.2 Dealing with problems

If there are any problems with students adhering to rules around remote learning, including if they do not engage with the remote learning set for them, we will do any of the following:

- › Contact the student regarding the school work
- › Contact the parent to discuss the home learning taking place
- › Set up a Virtual meeting with parents and the student’s Head of Year (or conduct a socially distanced meeting in school, if possible)
- › Contact external agencies where appropriate

The tracking of remote learning will be monitored throughout the duration whilst not in school and followed up to support the student during this time.

## 4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum by the end of September 2021 by Lyndsey Maginnis (Deputy Headteacher).

## 5. Links with other policies

This policy links to the following policies and procedures:

- Child protection & Safeguarding policy
- Behaviour policy
- Anti-bullying policy
- Remote Learning policy
- Health and safety policy